

LIBRARY BOARD OF RHODE ISLAND

**The regular meeting of the Library Board of Rhode Island was held on
September 15, 2014
at the Department of Administration,
Conference Room B - Second Floor,
One Capitol Hill, Providence, RI 02908**

Members Attending: Cristina Amedeo, Kristen Chin, Kenneth Findlay, Edward Garcia, Louise Herrington-Bright, Rosita Hopper, Phyllis Humphrey, Alison Davis Maxell, Monica Nazareth-Dzialo, Robert Sloan, Thomas Viall

Members absent: Shirley Long, Phyllis Lynch, Joan Ress Reeves, Joan Retsinas, Rose Ellen Reynolds

Present from the Office of Library and Information Services (OLIS): Karen Andrews, Donna DiMichele, Karen Mellor

Guests: Walter Dzialo

Reporting: Karen Andrews

Materials Distributed: Protecting the Past – RI: Summary of Accomplishments

I. WELCOME

The Chair called the meeting to order at 4:25 p.m.

II. APPROVAL OF THE MINUTES from the May 19, 2014, meeting

The meeting minutes were unanimously approved.

Moved by: Ed Garcia

Seconded by: Monica Nazareth-Dzialo

III. REPORT OF THE CHAIRPERSON:

Karen Mellor presented an orientation of the LBRI and an updated LBRI Manual for new and current LBRI members prior to the LBRI meeting. Members unable to attend the meeting can review the updated manual on the OLIS website.

IV. CHIEF OF LIBRARY SERVICES REPORT

A. LBRI Manual

Karen Mellor will distribute a link for the LBRI manual posted on the OLIS website. Members were asked to advise Karen Andrews if they would like a new LBRI Manual binder.

B. State Budget

Rhode Island state government is currently in fiscal year 2015. OLIS is working on the 2016 budget and, at this time, it appears that OLIS will be funded for 12 full-time staff members for 2016.

C. Youth Services

i. Staffing and Coverage

Youth Services Coordinator Cheryl Space resigned from her position at OLIS. The responsibilities for this position have been transitioned to other OLIS staff members until the position is filled.

D. AskRI

i. Transition

The transition of the Statewide Reference Resource Center from Providence Community Library to Providence Public Library is progressing. AskRI staff from Providence Community Library has been retained while Providence Public Library hires and trains staff.

ii. Survey

A survey on AskRI services and resources was conducted in May/June 2014. The results of the survey will be posted on the OLIS website and were beneficial in determining the products and services that were purchased for AskRI for the upcoming year.

E. LORI Grants

LORI grants totaling \$202,000 were awarded to nine libraries for a variety of projects. Congressman Langevin visited the Davisville Free Library for their Early Literacy Program that was in collaboration with Crossroads Rhode Island. On September 18, 2014, from 5:30 – 8 p.m. at the RI Historical Society's John Brown House, there will be a gallery showing of the Teen Tech Squad project that was conducted by Providence Public Library. On Sept. 19, Senator Jack Reed will be visiting Providence Public Library to view the results of the LORI grant to the RI Family Literacy Initiative and the IMLS- All-Access grant.

F. Protecting the Past - RI (Donna DiMichele)

Protecting the Past was a statewide preservation initiative that served to prepare cultural heritage organizations if they should need to respond to a disaster in a library. The initiative was concluded in May 2014 and the final report for the initiative was submitted to the IMLS at the end of August 2014. Donna distributed a handout to the group that summarized the project's accomplishments. The OLIS website will continue to provide preservation resource links.

G. One Catalog

The One Catalog project will connect the catalogs of the Ocean State Libraries (OSL) consortium and the HELIN academic library consortium. Brown University and the University of Rhode Island will not participate in the project at this time, but will continue sharing materials as LORI libraries. The RI School of Design is not a HELIN

library and also will not participate. The project is funded through a state-funded LORI grant.

H. Continuing Education

OLIS has posted the Continuing Education calendar for September 2014 – January/February 2015.

i. DLT

The Department of Labor and Training now requires individuals seeking unemployment compensation to post their resume on EmployRI within six weeks of filing an unemployment compensation claim. Three training sessions are scheduled for library staff in September, October, and November to assist applicants with the resume posting requirement. This requirement applies only to new claim requestors filed after Sept. 1.

ii. Financial Literacy

The Consumer Financial Protection Bureau (CFPB) and the Rhode Island Library Association (RILA) are partnering with OLIS to promote financial education programs at libraries across the state. The program launches on October 9, 2014, at the Cumberland Public Library and includes speakers from CFPB, the RI Treasurer's Office, Jumpstart, and other financial partners, as well as librarians who have hosted financial education programs at their libraries in the past during RILA's Money Smart Week.

iii. Trustee Event

OLIS is working with the Coalition of Library Advocates (COLA) and RILA to offer an event for library Trustees and Friends to examine current and future library trends. Speakers from RI libraries will discuss and demonstrate how they are incorporating new technologies and services to their library model to meet changing community needs. The event will take place in November.

I. IMLS Grant to URI: Media Smart Libraries

The University Of Rhode Island Harrington School Of Communication was awarded an IMLS Grant to bring media-literacy training to libraries. OLIS is a partner on the grant along with the Providence Children's Film Festival. The project will examine how effective media is created and viewed, with a focus on youth and families, and will include training for librarians through OLIS Continuing Education programs and curriculum at the URI Graduate School of Library and Information Studies.

Motion to Approve: Ed Garcia

Seconded by: Ken Findlay

The report of the Chief of Library Services was unanimously accepted.

V. COMMITTEE REPORTS

A. Legislation

Ed Garcia recommended that the LBRI schedule meetings with the RI gubernatorial candidates to discuss libraries and the role that libraries hold in the community.

Tom Viall asked LBRI members to view the OLIS website for pending library legislation, and to contact other members if they become aware of legislation that will impact libraries.

Karen Mellor spoke about the upcoming changes to the E-Rate program that provides reimbursement to libraries for telephone and internet communications. OLIS will work with the Office of Digital Excellence and the RI Department of Education to review changes to the E-Rate program and the impact on libraries.

In the past legislative session, OLIS was appointed a seat on the Career Pathways System advisory council to the Governor's Workforce Board.

B. LORI Standards (Donna DiMichele)

Since May 2014, the eleven-member LORI Standards committee has met eight times. The committee has developed definitions and a glossary, revised the RI Interlibrary Loan Code, and reviewed the current LORI standards. The goal of the committee is to present a draft to the LBRI at the October 2014 LBRI meeting.

VI. UNFINISHED BUSINESS

A. Hiring a new Chief of Library Services

The job announcement for the Chief of Library Services was posted in August and interviews will be conducted to fill the position.

B. Construction Regulations

The construction regulations Appendix F (reimbursement cost per square foot) will be reviewed by a small committee later this year.

VII. NEW BUSINESS

A. West Broadway Elementary School Library

The West Broadway Elementary School Library has reached out to the community in search of resources for the library. Some public libraries have sent the school an assortment of books to help build their collection. OLIS does not provide funding for school libraries but does provide free resources through AskRI.

B. URI Graduate School of Library and Information Studies (GSLIS)

Ed Garcia expressed his concern about the lack of resources being provided for the University of Rhode Island GSLIS program. The school's American Library Association accreditation is due for renewal in 2017. The school has lost staff due to retirement and the director of the School Library Media Specialist program is currently on leave while she serves as Dean of the URI library. The Chair will write a letter to share the concerns expressed by the LBRI Board and the item will be placed in the Unfinished Business section of the LBRI agenda for October 20, 2014.

C. LBRI By Laws Revision and Committee Charges

This item was tabled until the October 20, 2014 meeting.

D. OLIS Trustee Manual Revision

This item was tabled until the October 20, 2014 meeting

VIII. PUBLIC COMMENT and ANNOUNCEMENT

Monica Nazareth-Dzialo advised that Talking Book Plus patrons are eligible for a new currency reader.

IX. FUTURE MEETINGS

A. 2014-2015 proposed schedule

The proposed 2014-2015 LBRI Meeting Schedule was unanimously accepted.

The next LBRI meeting is scheduled for October 20, 2014, at the Department of Administration in Conference Room B.

X. ADJOURNMENT

The meeting was adjourned at 6:05 p.m.

Moved by: Monica Nazareth-Dzialo

Seconded by: Ed Garcia

LIBRARY BOARD OF RHODE ISLAND

The regular meeting of the Library Board of Rhode Island was held on
October 20, 2014
at the Department of Administration,
Conference Room C - Second Floor,
One Capitol Hill, Providence, RI 02908

Members Attending: Cristina Amedeo, Kenneth Findlay, Rosita Hopper, Phyllis Humphrey, Alison Davis Maxell, Monica Nazareth-Dzialo, Joan Ress Reeves, Joan Retsinas, Rose Ellen Reynolds, Thomas Viall

Members absent: Kristen Chin, Edward Garcia, Louise Herrington-Bright, Shirley Long, Phyllis Lynch, Robert Sloan

Present from the Office of Library and Information Services (OLIS): Karen Andrews, Donna DiMichele

Guests: Walter Dzialo; Kate Wells, Providence Public Library; Karisa Tashjian, Providence Public Library; Jack Martin, Providence Public Library, Director; Larry Britt, Providence Public Library

Reporting: Karen Andrews

Materials Distributed:

- OLIS-COLA-RILA Event Notification for, *Exploring the New Normal: Trends in Library Services*, November 13, 2014 at Cranston Public Library
- HealthsourceRI leaflet
- Consumer Financial Protection Bureau Toolkit

I. WELCOME

The Chair called the meeting to order at 4:15 p.m.

II. APPROVAL OF THE MINUTES from the September 15, 2014, meeting

The meeting minutes were unanimously approved with minor changes.

Moved by: Joan Ress Reeves

Seconded by: Rose Ellen Reynolds

III. REPORT OF THE CHAIRPERSON:

Tom extended his appreciation to Donna DiMichele for representing the Chief of Library Services, Karen Mellor, at the LBRI meeting and presenting the Chief of Library Services report. Karen Mellor is attending the Chief Officers of State Library Agencies (COSLA) annual meeting in Wyoming.

The Chair welcomed the guests and thanked those who will be presenting LORI grant projects to the LBRI during the meeting.

An event, co-sponsored by OLIS, COLA and RILA, *Exploring the New Normal: Trends in Library Services*, is scheduled for November 13 at Cranston Public Library from 5:30-8:30 p.m. Board members are encouraged to attend with library trustees and supporters.

Tom reported that representatives of the LBRI including himself, Joan Ress Reeves, and Ed Garcia, met with gubernatorial candidate Mayor Allan Fung to discuss libraries and their societal importance.

Jenifer Bond, of the Rhode Island Library Association (RILA), circulated an email to libraries requesting information about local bond referendums that will affect libraries. RILA will publish the gathered information on their website before the November 04, 2014 elections.

IV. CHIEF OF LIBRARY SERVICES REPORT – Donna DiMichele

A. Information Literacy Month

October 2014 is ‘Information Literacy Month’ as proclaimed by Governor Lincoln Chafee through a proposal initiated by the Rhode Island Library Association (RILA). In honor of this month, RILA and the School Librarians of Rhode Island Association (SLRI) co-sponsored a joint-information literacy program on October 16, 2014 titled, *Library Desk to Classroom: Homegrown Recipes for Engaging Information Literacy Instruction*. It was an informal sharing opportunity to view how literacy information skills are promoted in libraries.

On October 16, 2014, OLIS and the Massachusetts Library Association (MLA) co-sponsored the Annual Teen Librarian Summit in Worcester, MA. Seventeen Rhode Island youth librarians participated in the event.

B. OLIS Youth Services position

The OLIS Youth Services position is still vacant. Applications have been received by the Department of Administration and will be provided to OLIS for action.

C. AskRI Transition

The transition of the Statewide Reference Resource Center (SRRC) from Providence Community Library to the Providence Public Library is in process. Beatrice Pulliam, former Head of Technology at Providence College, is the new SRRC Project Coordinator as of October 14, 2014. Stacie Parillo, former Head of Collections and Digital Initiatives at the Newport Historical Society is the new Assistant Coordinator. The SRRC transition will be completed by the end of October 2014.

D. One Catalog

The One Catalog project is proceeding as scheduled. The current goal of the project is to have a workable demonstrable product available by the end of December 2014. The HELIN consortium is the technical lead on the project, as the consortium is familiar with the software that bridges the two catalogs. HELIN is working closely with Ocean State Libraries (OSL) on implementing the project. The University of Rhode Island will be migrating their catalog to a new vendor and is unable to participate in the project at this time.

E. Continuing Education

Exploring the New Normal: Trends in Library Services is a continuing education program sponsored by the Coalition of Library Advocates (COLA), the Rhode Island Library Association (RILA), and the RI Office of Library and Information Services (OLIS) that will take place on November 13, 2014, at Cranston Public Library from 5:30-8:30 p.m. Event speakers include Jack Martin, Director of Providence Public Library, Luke Owens of Newport Public Library, and Mary Moen of RILA. This is a good opportunity to introduce library trustees and supporters to the 'New Normal' in public libraries. Displays will include eBook Kiosks and 3-D printers. Refreshments will be served.

F. LORI Grants

Three recipients of LORI Grants were invited to present their project to the Board.

i. Providence Public Library (PPL): Teen Tech Squad

Kate Wells, Director of the PPL Rhode Island Collection, presented the LORI grant project, *Teen Tech Squad*. The project was a partnership between PPL, Brown University Center for Public Humanities, Providence Preservation Society, the Rhode Island Historical Society, and the Providence Youth Center.

During the 2014 summer program, teens created films with iPads purchased with LORI funds to document and film their local neighborhoods. The completed films were presented to the public on September 18, 2014, at the John Brown House Museum in a Gallery Night Providence event. A selection of developed films was shown to the LBRI members.

ii. Providence Public Library: Rhode Island Family Learning Initiative (RIFLI)

Karisa Tashjian, Director of RIFLI, reported on the LORI grant project, *Computer Literacy for Non-Native English-Speaking Adults*. The project helped RIFLI implement an assessment tool to evaluate the level of competencies for people who do not have English as their first language.

The goal, established and achieved, was to create a model to perform this assessment. The assessment model is now being replicated. In attendance, representing this LORI grant project, was Larry Britt, a teacher at RIFLI.

iii. Archie R. Cole Junior High School: Creating, Consuming, and Connecting Common Core to the Catalog

Phyllis Humphrey, Teacher-Librarian at Archie R. Cole Jr. High School in East Greenwich, presented the LORI grant project, *Creating, Consuming, and Connecting Common Core to the Catalog*.

The project had sixth and seventh graders pairing fiction and non-fiction works to create book trailers about the books. The intent of the project was to develop support for the principles of Common Core.

G. HealthSourceRI

At the Library Directors' meeting on October 02, Marti Rosenberg, from HealthsourceRI, urged libraries to again engage as public information centers for people to learn about HealthsourceRI.

Library Board member Christina Amedeo described the central role that RI211, a United Way program, is taking to support enrollment in HealthSourceRI, the State's health insurance exchange.

H. Consumer Financial Protection Bureau

Financial Literacy, in collaboration with the Consumer Financial Protection Bureau (CFPB) program, has been launched in Rhode Island libraries. Toolkits are available for libraries to use.

V. COMMITTEE REPORTS

A. Legislation

The Chair and Joan Ress Reeves reported on the meeting that was held with gubernatorial candidate, Mayor Allan Fung. An invitation for a meeting was also sent to the Gina Raimondo campaign.

Donna DiMichele reported that Senator Reed visited Providence Public Library, Congressman Langevin visited Davisville Public Library, and Senator Whitehouse visited Newport Public Library, to view the outcomes of the LORI grant projects facilitated at those libraries.

B. LORI Standards (Donna DiMichele)

The LORI standards are progressing excellently and a solid draft of the LORI standards is prepared. A comparison was made between the new Rhode Island Interlibrary Loan Code and the LORI Standards to remove redundancy and add consistency in language. A draft will be presented to the LBRI at the November 17 meeting.

VI. UNFINISHED BUSINESS

A. Hiring a new Chief of Library Services.

Interviews are scheduled for the end of the month of October 2014.

B. Construction Regulations

The LBRI will establish a sub-committee to revise the current caps and priorities of Appendix F: Construction Reimbursement.

VII. NEW BUSINESS

A. Revision of LBRI By Laws and Review of Committees

The Chair requested that the LBRI membership review the Vision Statement and By-laws contained in the LBRI Manual before the next LBRI meeting. These documents are posted online on the OLIS website.

B. Committee Appointments

Tom requested that members who would like to serve on either of the committees to review the LBRI Manual documents or the RI Public Library Trustees Manual contact him. The Chair also welcomes LBRI member recommendations for non-LBRI committee members.

C. Public Library Trustees Manual

The Chair suggested that LBRI members review the current RI Public Library Trustees Handbook prior to the next LBRI meeting. An OLIS website link will be sent to LBRI members.

The Chair expressed goals to be accomplished by the end of the LORI 2014-2015 legislative session to include a new LBRI Vision Statement, revised LBRI By-laws, and a plan of action for the RI Public Library Trustees Manual.

VIII. PUBLIC COMMENT and ANNOUNCEMENT

There was no public comment.

IX. FUTURE MEETINGS

The next LBRI meeting is scheduled for November 17, 2014, at the Department of Administration, in Conference Room B.

X. ADJOURNMENT

The meeting was adjourned at 5:55 p.m.

Moved by: Rose Ellen Reynolds

Seconded by: Cristina Amedeo

LIBRARY BOARD OF RHODE ISLAND

The regular meeting of the Library Board of Rhode Island was held on
November 17, 2014
at the Department of Administration,
Conference Room B - Second Floor,
One Capitol Hill, Providence, RI 02908

Members Attending: Kristen Chin, Louise Herrington-Bright, Rosita Hopper, Alison Davis Maxell, Monica Nazareth-Dzialo, Joan Ress Reeves, Rose Ellen Reynolds, Robert Sloan

Members absent: Cristina Amedeo, Kenneth Findlay, Edward Garcia, Phyllis Humphrey, Shirley Long, Phyllis Lynch, Joan Retsinas, Thomas Viall

Present from the Office of Library and Information Services (OLIS): Karen Andrews, Donna DiMichele, Karen Mellor

Guests: Walter Dzialo

Reporting: Karen Andrews

Materials Distributed:

- The Aspen Institute Communications and Society Program, *Rising to the Challenge: Re-Envisioning Public Libraries* Booklet
- Glossary of Terms Commonly Used in Resource Sharing
- Library of Rhode Island Standards and Regulations Draft
- Library of Rhode Island (LORI) Interlibrary Loan Code

I. WELCOME

The Chair called the meeting to order at 4:18 p.m.

II. APPROVAL OF THE MINUTES from the October 20, 2014, meeting

The meeting minutes were unanimously approved with minor changes.

Moved by: Rosita Hopper

Seconded by: Monica Nazareth-Dzialo

III. REPORT OF THE CHAIRPERSON:

The LBRI Co-Chair, Rose Ellen Reynolds, presided over the meeting in Tom Viall's absence. Ms. Reynolds conveyed a report from Mr. Viall.

Mr. Viall extends his thanks and congratulations to the Rhode Island Library Association (RILA), the Coalition of Library Advocates (COLA), and OLIS, for the November 13 event held at Cranston Public Library. The event was well attended and was a good opportunity for networking, educating, and sharing.

The proposed revision to the LORI Standards will be discussed for approval at the December 15 LBRI meeting. All LBRI members are encouraged to attend the meeting.

Joan Ress Reeves and Ed Garcia will serve on a committee to revise the LBRI By-Laws and Vision Statement. Rosita Hopper volunteered to serve on the review committee. Board members who wish to serve on the committee should contact Tom Viall, Karen Mellor, or Karen Andrews.

The COLA annual meeting will be held on February 10, 2015, at the State House.

Mr. Viall wishes the Board a Happy Thanksgiving and extends his thanks for the opportunity to work with the LBRI, OLIS, and all the public libraries.

IV. CHIEF OF LIBRARY SERVICES REPORT

A. State government transition

The newly elected officials for Rhode Island government will be taking office in January 2015. Department of Administration agencies are preparing transition documents for the new administration.

B. Newport World Heritage Commission

OLIS, specifically Karen Mellor, has been appointed to the Newport World Heritage Commission. This is a new appointment for the Chief of Library Services.

C. OLIS Youth Services Interviews

Interviews for the OLIS Youth Services position are in process at this time. Filling this position will bring the OLIS full-time employee status to twelve. OLIS currently has thirteen FTEs but funding in the budget for only twelve.

D. AskRI Transition and Survey

The AskRI transition to Providence Public Library (PPL) from Providence Community Library (PCL) is complete. PPL is conducting a survey of libraries seeking input on AskRI.

E. One Catalog

The One Catalog project to bridge the Ocean State Libraries (OSL) and HELIN catalogs will not be completed by December 2014 as originally planned. OSL is converting records at the beginning of December and this activity will delay the launch until the end of January 2015. Other than this delay, work is progressing smoothly, and OSL has agreed to adopt the same rules for materials lending that HELIN utilizes.

F. Continuing Education

i. OLIS-COLA-RILA Event, *Exploring the New Normal: Trends in Library Services*, November 13, 2014, at Cranston Public Library

Attendance at the event was close to 100 including attendees and presenters. It was a great opportunity to inform library trustees and friends groups about innovative programs in RI libraries; the sessions on gaming and learning lounges were of particular interest. OLIS and RILA agree that more could be done to educate trustees since they are the governing boards of libraries. A tentative

trustee institute is slated for Spring 2015. Karen Mellor extended her thanks to COLA and RILA for their collaboration and support for this event.

- ii. *Identifying and Managing Behavior Issues in the Library*, November 18, 2014, at Cranston Public Library

Donna DiMichele is coordinating this event for libraries to better understand how to interact with patrons who may have mental health issues or developmental disabilities. A staff member from the Providence Center will be speaking with attendees to discuss this sensitive topic. Libraries have requested training in this subject numerous times.

- iii. *Department of Labor and Training Workshops on changes affecting Unemployment Insurance recipients*

The on-going partnership between OLIS and the Department of Labor and Training (DLT) has resulted in a number of training sessions focused on the new requirement for unemployment compensation insurance recipients to post a resume on EmployRI. The two hands-on workshops and one lecture were attended by over 50 library staff. The requirement went into effect on September 01, 2014, and DLT has reported that 75% of those seeking unemployment benefits are complying with the mandate. DLT thanked OLIS for its assistance, and noted the valuable role that libraries are playing in assisting individuals seeking help with this process.

G. IMLS Grant, University of Rhode Island

The Media Smart Libraries grant awarded to the University of Rhode Island (URI) by the Institute of Museum and Library Services (IMLS) is moving forward, and OLIS will be involved as a grant partner, providing assistance through continuing education sessions. The goal of the grant is to provide media literacy training to librarians, especially in the area of films for young people. The Providence Children's Film Festival is also a partner in the grant.

H. Chief Officers of State Library Agencies (COSLA)

- i. October Meeting

More than forty chiefs of state library agencies from around the US were present for COSLA's annual Fall meeting, along with representatives from organizations that support and work with libraries, including the Institute of Museum and Library Services (IMLS), the American Library Association (ALA), the National Library Service, and the Urban Libraries Council.

A representative for the Association of Rural and Small Libraries (ARSL) encouraged states to join this organization, which is a good resource for smaller libraries. Following discussion, OLIS will join the organization for the benefit of small libraries in Rhode Island. In 2016, the annual ARSL conference will be held in Manchester, NH.

ii. Continuing Education (CE)

COSLA is focusing on objectives from several national continuing education programs. COSLA is working on a program called the CE Connector to bring states together to share information about their CE programs and develop programs on a national level. There is also a national CE coalition to advance learning in libraries, archives, and museums.

iii. IMLS, Director

The current term of the IMLS Director, Susan Hildreth, will be expiring in January 2015. The next IMLS Director that the President of the United States appoints will be from the museum profession. The IMLS Directorship alternates between library and museum professionals.

iv. Gates Foundation

The Gates Foundation will be wrapping up its Global Libraries Program as they have, through funding and support, achieved their goal of assisting in the transformation of libraries to critical community assets for today's digital world.

v. E-Rate

The E-Rate program is an Federal Communication Commission (FCC) program that reimburses schools and libraries at varying percentages for wireless and telephone connectivity. The program is being revamped to focus support on broadband and wireless connectivity, and to revise 20 year old rules. ALA is working to ensure that libraries continue to benefit optimally under the new rules.

vi. E-Books

With the great demand for e-books, COSLA is reviewing how various libraries are handling the demand and navigating the ongoing changes in the publishing world. OLIS will work with OSL and other library consortia to evaluate solutions for meeting the demand for e-books and electronic media.

vii. Aspen Institute: Rising to the Challenge: Re-envisioning Public Libraries

The Aspen Institute, an educational and policy studies organization based in Washington D.C., received a grant from the Gates Foundation to examine the challenges and opportunities facing public libraries in the digital age. The resulting Dialogue on Public Libraries convened economic and government leaders as well as representatives from the library community. The report includes a new vision for public libraries and includes a series of action steps for libraries and their stakeholders. A brief video highlighting the booklet from the Aspen Institute was viewed by the membership.

Motion to approve: Cristina Amedeo

Seconded by: Rosita Hopper

The report of the Chief Library Officer was unanimously accepted.

V. COMMITTEE REPORTS

A. Legislation

Representatives Tomasso and Finn, who have supported library legislation in the past, did not win re-election to the RI General Assembly in the November 4th election. Tom Evans, the State Librarian, will keep the LBRI legislative committee apprised of the membership of the various state committees.

B. LORI Standards - Donna DiMichele

The LORI standards have been revised and prepared in the format of the Public Library Standards and Regulations. Three documents were distributed to the LBRI for review, including a draft of the revised LORI Standards. The LBRI will review the proposed draft and provide recommendations at the December 15 meeting.

Once the recommendations are incorporated into the draft, opportunities will be scheduled for public libraries to provide feedback regarding the proposed changes. There will be two or three public stakeholder meetings and an online survey available for public libraries to supply input.

VI. UNFINISHED BUSINESS

A. Hiring a new Chief of Library Services.

Interviews for the Chief of Library Services position were conducted at the end of October 2014.

B. Construction Regulations

Appendix F of the construction regulations requires revision as the price of construction has risen since the last revision of these regulations. Members are welcome to join the revision committee.

C. Review of LBRI By-Laws and Review of Committees

Joan Ress Reeves, Rosita Hopper, and Ed Garcia will serve on a committee to review the LBRI By-Laws and the LBRI Vision.

D. Review of Public Library Trustees Manual

OLIS will seek the advice and direction of the LBRI about the revision of the Public Library Trustees Manual, and will work with public libraries and trustees to affect changes to the manual.

VII. NEW BUSINESS

No new business was discussed.

VIII. PUBLIC COMMENT and ANNOUNCEMENT

There was no public comment.

IX. FUTURE MEETINGS

The next LBRI meeting is scheduled for December 15, 2014, at the Department of Administration, in Conference Room B.

Karen Mellor suggested that beginning in January 2015, when the General Assembly starts its session, the remaining LBRI 2014-2015 meetings be moved to an alternate location, such as Cranston's William Hall Library. Members recommended that a variety of libraries be chosen as venues for meetings. The idea will be revisited at the December meeting.

X. ADJOURNMENT

The meeting was adjourned at 5:28 p.m.

Moved by: Monica Nazareth-Dzialo

Seconded by: Kristen Chin

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Members Attending: Cristina Amedeo, Edward Garcia, Louise Herrington-Bright, Rosita Hopper, Phyllis Humphrey, Alison Davis Maxell, Joan Ress Reeves, Joan Retsinas, Robert Sloan, Thomas Viall

Members absent: Kristen Chin, Kenneth Findlay, Shirley Long, Phyllis Lynch, Monica Nazareth-Dzialo, Rose Ellen Reynolds

Present from the Office of Library and Information Services (OLIS): Karen Andrews, Donna DiMichele, Karen Mellor

Guests: Jack Martin, Director, Providence Public Library; Jane W. Koster, President, League of Women Voters of RI; Susan Escherich, Secretary, League of Women Voters of RI

Reporting: Karen Andrews

Materials Distributed:

- Plain, Rob. "State library funding rewards Barrington, punishes Central Falls." *RIFuture.org*, 13 March 2014.
- State Aid to Libraries, Fiscal Year 2015 (State Budget)
- State Aid to Libraries at 25% Level, Fiscal Year 2015

I. WELCOME

The Chair called the meeting to order at 4:15 p.m.

II. APPROVAL OF THE MINUTES from the November 17, 2014, meeting

The meeting minutes were unanimously approved with minor changes.

Moved by: Joan Ress Reeves

Seconded by: Ed Garcia

III. REPORT OF THE CHAIRPERSON

Mr. Viall reported that Karen Mellor has been officially appointed to the position of Chief of Library Services.

Tom Evans, the Rhode Island State Librarian, is the subject of a December 08 Providence Journal article entitled *State librarian Tom Evans speaks volumes about R.I. history*. The article is linked on the OLIS Rhodarian website.

Mr. Viall extended his thanks to Co-Chair Rose Ellen Reynolds for chairing the November 17 LBRI meeting.

The Coalition of Library Advocates (COLA) will hold their annual meeting at the RI Statehouse on February 10, 2015. The guest speaker will be Brian Jones, Co-Founder of the Library Report.

IV. CHIEF OF LIBRARY SERVICES REPORT

Transition planning is in process at the RI Department of Administration (DOA) in advance of the governor-elect's inauguration on January 06, 2015.

A. State Program Report

Karen Mellor is working with Donna DiMichele to complete the annual state program report for the Library Services and Technology Act (LSTA). The report is due to the Institute of Museum & Library Services (IMLS) by December 30, 2014. The report reflects OLIS expenditures and activities for the period beginning October 01, 2013 and ending September 30, 2014.

B. Library of Rhode Island (LORI) Statistics

The LORI Standards Certification survey is located on the OLIS website. The information gathered includes the top lending libraries, technology available at libraries, and the ways that e-resources are being utilized by patrons. The data gathered from the survey will be discussed in depth at the January 12, 2015, LBRI meeting.

C. Newport World Heritage Commission

Karen Mellor was appointed by Governor Chafee to the Newport World Heritage Commission. The effort to have Newport, RI, recognized as a World Heritage site began in the mid 2000's when the original unsuccessful application was submitted to the US National Park Service for consideration for inclusion on the US World Heritage nomination list to UNESCO.

D. Youth Services

The name of an applicant has been submitted to Human Resources to fill the Youth Services position. Final approval to fill any position at the Department of Administration must be granted by the Director of DOA.

E. AskRI

The AskRI portion of the Statewide Reference Resource Center, administered by the Providence Public Library, is updated with new resources. The new RI Resource Hub has been added as a resource; the Resource Hub provides adult education resources, especially for individuals with lower literacy skills. Updates to the site are on-going.

F. Continuing Education (CE)

i. Behavior Issues in the Library

The evaluations from participants in the November 18 program, *Identifying and Managing Behavior Issues in the Library*, included requests from librarians for CE programs that would address specific mental health issues. Requested subjects included Asperger's Syndrome, Autism spectrum, and college students with mental health problems.

ii. Summer Reading Program (SRP) Performers Showcase

The SRP Performers Showcase was held on December 03 at the Henry Barnard School. Twenty-one educators/performers auditioned for children's programs. Students from the school were in the audience for the performances and their responses to the performers help librarians gauge the impact of the performers on children.

On December 03, fifteen educators/performers presented for the young adult summer reading program in a session at Warwick Public Library.

Motion to approve: Rosita Hopper

Seconded by: Cristina Amedeo

The report of the Chief of Library Services was unanimously accepted.

V. COMMITTEE REPORTS

A. Legislation

Mr. Viall will seek a meeting with Governor-elect Raimondo, after her inauguration, to discuss library initiatives.

VI. UNFINISHED BUSINESS

A. Hiring Chief of Library Services

Karen Mellor is officially appointed as the Chief of Library Services.

B. Construction Regulations

A survey of library construction costs in the Northeast is planned. The information gathered will be reviewed to gain an understanding of current library construction costs to determine an appropriate reimbursement rate in Rhode Island.

C. LBRI By-Laws and Vision Statement Review

Ed Garcia, Rosita Hopper, Joan Ress Reeves, and Robert Sloan will review the current LBRI By-Laws and Vision Statement, and then report their findings and recommendations to the LBRI.

D. LORI Standards and Interlibrary Code (ILL) Review

Donna DiMichele requested feedback from the LBRI from their review of the proposed revision of the LORI Standards. The feedback received will be reported to the LORI Standards Committee for consideration and a draft will be prepared. The draft will be presented to the LBRI board for approval at the February 2015 meeting.

VII. NEW BUSINESS

A. Distribution of State Aid to Libraries

The issue of state aid funding for public libraries is a subject that is revisited frequently in the public arena. The Chair requested that the Board engage in discussion to

determine its stance on this important issue, and either affirm their agreement with the current distribution formula or propose a new funding formula.

B. Access to Public Records Act

The definition of 'public body' in the Open Meetings Act, which includes libraries that receive at least 25% of their funding from public funds, does not match its counterpart in the Access to Public Records Act. It was suggested that aligning these two definitions to include libraries would be an appropriate legislative initiative in the upcoming legislative session to standardize terms as they relate to open meetings, access to public records, and libraries.

C. Homeless Bill of Rights

According to Rhode Island Law, homeless people cannot be discriminated against because of their lack of a physical address. Legal opinion from the RI Department of Administration advised that denying a library card to an individual on the basis of their address or lack thereof would be discriminatory under this law, based on a court case in Massachusetts. The domicile status of an individual cannot be grounds to create lending practices for homeless individuals that differ from standard lending practices.

VIII. PUBLIC COMMENT and ANNOUNCEMENT

Cristina Amedeo thanked libraries on behalf of HealthSourceRI for their contribution in providing crucial HealthSourceRI enrollment assistance to the public.

Jane W. Koster, President, League of Women Voters of RI, thanked the LBRI for the discussion about the distribution of funding for public libraries. Ms. Koster also extended her thanks to Karen Mellor for her attendance at a meeting of the League of Women Voters of RI.

IX. FUTURE MEETINGS

The next LBRI meeting is scheduled for January 12, 2015 from 4:15 to 5:45 p.m. at Cranston Public Library, 140 Sockanosett Cross Road, Cranston, RI.

X. ADJOURNMENT

The meeting was adjourned at 5:58 p.m.

Moved by: Joan Ress Reeves

Seconded by: Ed Garcia

LIBRARY BOARD OF RHODE ISLAND

The regular meeting of the Library Board of Rhode Island was held on
January 12, 2015
at the Cranston Public Library,
140 Sockanosett Cross Road, Cranston, RI 02920

Members Attending: Cristina Amedeo, Kenneth Findlay, Edward Garcia, Louise Herrington-Bright, Rosita Hopper, Phyllis Humphrey, Alison Davis Maxell, Monica Nazareth-Dzialo, Joan Ress Reeves, Rose Ellen Reynolds, Robert Sloan, Thomas Viall

Members absent: Kristen Chin, Shirley Long, Phyllis Lynch, Joan Retsinas

Present from the Office of Library and Information Services (OLIS): Karen Andrews, Donna DiMichele, Karen Mellor

Guests: None

Reporting: Karen Andrews

Materials Distributed:

- Library Construction Costs for the Northeast
- Library Construction Costs for Connecticut

I. WELCOME

The Chair called the meeting to order at 4:20 p.m.

II. APPROVAL OF THE MINUTES from the December 15, 2014, meeting

The meeting minutes were unanimously approved with minor changes.

Moved by: Rosita Hopper

Seconded by: Robert Sloan

III. REPORT OF THE CHAIRPERSON

Mr. Viall reported that the first official executive order from the new governor, Gina Raimondo, was a directive to state employees, boards, and commissions about ethics and integrity in government. As the Chair of the LBRI, Tom Viall is the Board's Public Ethics Officer.

The Chair reminded Board members with expired terms that they are charged by state law to serve on the LBRI until a successor is appointed and qualified. Board members whose terms are expired are requested to advise Mr. Viall of their interest in remaining on the Board. Members are also invited to recommend applicants for positions on the Board if the member's term is expiring.

The Rhode Island Library Association (RILA) will hold the annual RI Library Legislative Day 2015 in the State House rotunda on February 10 from 2:30-4:30 pm. The event will be followed by the Coalition of Library Advocates (COLA) Annual Meeting. The guest speaker at the COLA

event will be Brian Jones, co-founder of the online Library Report. Robert Aspri of HELIN is the COLA 'Sweetheart of the Year.'

Mr. Viall and Ms. Mellor attended the January 05 Inauguration Parties of the Governor and Secretary of State to meet the new office-holders and represent RI libraries.

IV. CHIEF OF LIBRARY SERVICES REPORT

A. RI Government transition

Ms. Mellor reported on the Governor's Inauguration and presented relevant highlights of the governor's inaugural address. Libraries and the governor's stated objectives are aligned in many areas, including building skills of students and workers to compete in the 21st century, encouraging entrepreneurship to increase job creation, and innovating and delivering value to taxpayers.

B. State Budget

The governor has requested an extension from the legislature to submit the annual budget past the early February deadline. The extension date will be communicated to the LBRI by the Chief when it becomes available. If level-funded, 2016 Grant-in-Aid (GIA) for libraries will be 22% of local tax-based appropriations and expenditures.

C. State Program Report

The RI State program report for the Library Services and Technology Act (LSTA) has been submitted to the Institute of Museum and Library Services (IMLS). IMLS provides OLIS with about 58% of its annual budget.

D. Youth Services

The Chief anticipates that with the new administration in place, there should soon be movement on filling the youth services position.

E. State Data Coordinator

The OLIS State Data Coordinator, Lauren Miklovic, has given notice and will leave OLIS at the end of January 2015. This position is 100% federally funded and the Chief is hopeful that it will be approved to be filled as soon as possible.

F. Continuing Education

The OLIS Continuing Education Calendar for March – June 2015 will be completed and published by January 19, 2015. A Library Trustees program on fundraising is scheduled with Rick Blaine. The workshop is offered in partnership with COLA and RILA.

G. Adult Lifelong Learning (ALL) Access

Cranston Public Library and Providence Public Library are in the midst of an IMLS grant-funded program titled "ALL (Adult Lifelong Learning) in the Library (ALL Access)". This project provides adult learning services to individuals with low digital literacy, low education attainment, low English literacy, and disabilities. Cranston Public Library has created its C-Lab with a grant from Champlin Foundation to provide digital literacy

training and support ALL Access Activities. Providence Public Library has created the Learning Lounge for informal learning. OLIS will hold a meeting to explore whether other libraries are interested in participating in an "ALL Access II" project to extend the benefits of ALL Access learning to more communities. If enough libraries are interested and can develop a cost-share plan for the program, OLIS will apply to the IMLS for a grant to fund the project.

H. LORI Statistics

At the February LBRI meeting, Chaichin Chen will deliver a report about the LORI Technology Assessment and what it reveals about RI libraries.

I. Joe McGovern

Former OLIS Staff member, Joe McGovern, passed away unexpectedly last week as a result of a surfing accident in Florida. Joe worked for OLIS for 30 years as Supervisor of Media Services and retired in 2008. In addition to being a surfing enthusiast, Joe was a well-known sports photographer. A link to an article about Joe is on the OLIS website on Rhodarian.

J. Paper copies for LBRI Meetings

The Board was polled on the need at LBRI meetings for hard copies of documents that are issued via email along with the meeting notices. The Board voted to retain the paper copies for the meetings.

Motion to approve: Joan Ress Reeves

Seconded by: Alison Davis Maxell

The report of the Chief of Library Services was unanimously accepted.

V. COMMITTEE REPORTS

A. Legislation

Ms. Reynolds is currently reviewing the legislative committee appointments issued by State Librarian Tom Evans. Ms. Mellor advised that OLIS will continue to monitor library bills. Mr. Garcia will send a link to Ms. Mellor and Ms. Reynolds for an online legislative bill tracking resource.

B. LORI Standards - Donna DiMichele

The proposed draft of the LORI Standards and Interlibrary Loan Code has been posted to the OLIS website. Three stakeholder meetings have been scheduled for January 20, 28, and 29 for discussion and public comment. LBRI will have a final version for review at the March LBRI meeting. A survey about the Standards and Interlibrary Loan Code is available for stakeholders on the OLIS website. Ms. DiMichele requested that Board members communicate the survey availability to their library organizations. The survey closes on February 06.

VI. UNFINISHED BUSINESS

A. Construction Regulations

Appendix F, Section 4, of the Public Library Construction Reimbursement Regulations stipulates a cap on reimbursable construction costs per square foot. The current cap for new construction is \$200 per sq. ft. and \$175 per sq. ft. for renovation and remodeling. The Board's last revision to the caps was made in 2006.

After a review of current costs for library construction in the northeast states, it was proposed that the new construction cap be raised to \$300 per sq. ft. and \$250 per sq. ft. for renovation and remodeling. Mr. Findlay recommended that before setting a cap, industry data should also be reviewed. Mr. Viall recommended that the item be held for further study before voting on a resolution.

B. Review of LBRI By Laws and Vision Statement

The LBRI Committee for the review of the current LBRI By Laws and LBRI Vision Statement will report on their progress at the February Meeting.

VII. NEW BUSINESS

A. Discussion of Bylaws: Article 1, Section 1, Nomination of Officers; Article 4, Sections 2 and 3, Appointment of Committees

Mr. Viall proposed that the Bylaws sections regarding the election of committees, election of a vice-chair, and election of board officers be suspended until such time that an adequate review of these sections of the Bylaws is performed.

Motion to Suspend:

Moved by: Joan Ress Reeves

Seconded by: Rose Ellen Reynolds

B. LBRI Meeting Agenda

Mr. Viall recommended that the current LBRI meeting agenda be amended to incorporate a new permanent agenda item. The new agenda item will be 'Reports of the Board' and will be a way for LBRI members to communicate library issues and concerns to the Board. The new agenda item will appear on the agenda beginning in February. Members are requested to advise the Chair if they have items that they wish to discuss. Items discussed will not be actionable items as they will be new agenda items.

VIII. PUBLIC COMMENT and ANNOUNCEMENT

The Chair extended the Board's appreciation to Mr. Garcia for hosting the LBRI meeting.

Mr. Garcia will conduct a tour of Cranston's new C-Lab at the close of today's LBRI meeting.

Ms. Nazareth-Dzialo demonstrated the new iBill currency reader for those with diminished vision.

Ms. DiMichele reported that the RI Center for the Book has chosen *Norwegian by Night* by Derek B. Miller as the Reading Across RI 2015 book. There are 39 copies of the book in the Talking Books Plus library. The 2015 Reading Across RI kick-off event will be held on January 31 at Salve Regina University.

IX. FUTURE MEETINGS

The next LBRI meeting is scheduled for February 09, 2015 from 4:15 to 5:45 p.m. at Cranston Public Library, 140 Sockanosett Cross Road, Cranston, RI.

X. ADJOURNMENT

The meeting was adjourned at 5:47 p.m.

Moved by: Ken Findlay

Seconded by: Ed Garcia

LIBRARY BOARD OF RHODE ISLAND

**The regular meeting of the Library Board of Rhode Island to be held on
February 09, 2015
at the Cranston Public Library,
140 Sockanosett Cross Road, Cranston, RI 02920**

Advisement:

This meeting was canceled due to inclement weather.

LIBRARY BOARD OF RHODE ISLAND

The regular meeting of the Library Board of Rhode Island was held on
March 16, 2015
at the William Hall Library,
1825 Broad Street, Cranston, RI 02905

Members Attending: Cristina Amedeo, Kristen Chin, Edward Garcia, Rosita Hopper, Phyllis Humphrey, Alison Davis Maxell, Monica Nazareth-Dzialo, Joan Ress Reeves, Joan Retsinas, Rose Ellen Reynolds, Robert Sloan, Thomas Viall

Members absent: Kenneth Findlay, Louise Herrington-Bright, Shirley Long, Phyllis Lynch

Present from the Office of Library and Information Services (OLIS): Karen Andrews, Chaichin Chen, Donna DiMichele, Karen Mellor

Guests: Eileen Dyer, Providence Community Library, Co-chair, Rhode Island Library Association Legislative Action Committee

Reporting: Karen Andrews

Materials Distributed:

- Library of Rhode Island Standards and Regulations Draft
- Library of Rhode Island (LORI) Interlibrary Loan Code Draft

I. WELCOME

The Chair called the meeting to order at 4:22 p.m.

II. APPROVAL OF THE MINUTES from the January 12, 2015, meeting

The meeting minutes were unanimously approved with minor changes.

Moved by: Joan Retsinas

Seconded by: Rosita Hopper

III. REPORT OF THE CHAIRPERSON

A. National Library Legislative Day

National Library Legislative Day (NLLD) is scheduled for May 4-5 in Washington DC. Registration for the event closes on April 24, 2015. Library Board members are welcome to join the RI delegation.

B. LBRI Member Terms

Members whose term expired in December 2014 include Ms. Chin, Mr. Garcia, Ms. Long, Ms. Reeves, and Ms. Retsinas. Ms. Humphrey's term expired in December 2013. Members whose terms have expired may recommend a replacement for their position. Please submit recommendations to Mr. Viall.

- C. Ms. Reeves, Ms. Mellor, and Mr. Viall met with Dr. Gale Eaton, Chair of the Rhode Island Coalition of Library Advocates (COLA) and former Director of the University of Rhode Island (URI) Graduate School of Library and Information Studies (GSLIS), and Dr. Cheryl McCarthy, Interim Dean, URI Libraries and long time faculty member at URI GSLIS, to discuss issues at GSLIS, including the school's upcoming accreditation review by the American Library Association in 2017.

Mr. Viall suggested that Mr. Garcia and Ms. Reynolds draft a letter of concern about GSLIS accreditation status. The LBRI will review the draft letter as new business at the April 13 meeting.

IV. CHIEF OF LIBRARY SERVICES REPORT

A. Staffing

Ms. Mellor reported that a new Youth Services Coordinator has been hired. Danielle Margarida joined the OLIS staff on March 09, 2015. Ms. Margarida previously worked as the Coordinator of Youth Services at the Sharon Public Library in Sharon, MA.

The position of State Data Coordinator is making its way through the state's hiring system and Ms. Mellor is hopeful that it will be posted soon.

B. Budget

The Rhode Island State Budget was released on March 12 and included 13 full time OLIS positions. Of the 13 positions, 12 are funded positions. The unfunded position is denoted as "turnover" in the budget. OLIS appears to be level funded as does Grant-in-Aid (GIA) funding for public libraries. Construction reimbursement for libraries was fully funded to meet the state's obligations.

C. GIA Payment Process

There is a new process for RI public libraries to request GIA payments. Previously, the RI State Central Business Office (CBO) would enter payment vouchers for libraries into the state accounting system. Libraries are now charged with entering requests for payment directly into the state accounting system via an online portal.

The CBO is establishing accounts for each library and contacting public library directors to review the new payment process, which is expected to be completed by June. This new payment process affects not only libraries, but any municipality that receives state aid.

D. Continuing Education

A RI Library Trustees Institute will be held at Cranston Public Library on March 21 from 9:30 a.m. to 1:00 p.m. Rick Blain of Richard R. Blain & Associates will give a presentation about fundraising and discuss other issues of importance to libraries.

The Rhode Island Library Association (RILA) is coordinating RI Library Awareness Day which is scheduled for March 28. Many RI public libraries will hold events on this date

to promote awareness of libraries. This day will also be an amnesty day for patrons that owe library fines and wish to return overdue items without penalty.

E. All Access Grant

Cranston Public Library and Providence Public Library have been partnered in a project titled *All Access in The Libraries* that aims to bring digital literacy to people with low digital literacy skills, low English skills, low educational attainment, and disabilities. Senator Reed visited Cranston Public on March 06 to review the outcomes of the grant.

OLIS has applied for a \$1,000,000 grant from the Institute of Museum & Library Services (IMLS) to take the All Access program statewide and make it available to other RI public libraries.

F. LORI Statistics – (Ms. Chen)

Ms. Chen gave a presentation titled *Exploring the LORI Library Technology Landscape*. Data discussed was gathered through the 2014 LORI Standards Certification process and included the types of libraries in the LORI system and the technologies available.

Equipment and services currently available in RI libraries include color printers, creative maker spaces, barcode scanners, game consoles, credit card readers, 3-D printers, digital literacy training, e-readers and e-books, and wide-area Wi-Fi accessibility.

G. Public Library Comparable Statistics

Ms. Mellor reviewed the data on the OLIS website that is generated from the Annual Report survey of public libraries. The new software utilized in 2014 for collecting Annual Report data was Counting Opinions. A primary factor for migrating to this new tool was the ability to distribute the data in a more user-friendly format than was previously provided. <http://www.olis.ri.gov/pubs/compstats/>

Motion to approve: Robert Sloan

Seconded by: Cristina Amedeo

The report of the Chief of Library Services was unanimously accepted.

V. COMMITTEE REPORTS

Ms. Mellor reported that library legislative updates are located on the OLIS website for LBRI member review.

A. Legislation

Ms. Reynolds thanked Mr. Garcia for his research and updates about library legislation. Three proposed bills and their potential impact on libraries were discussed:

- Bill H5836: Proposes to supplement a city or town's grant-in-aid funding by an amount equal to that city or town's payment of the Ocean State Libraries (OSL) annual assessment charges.
- Bill H5728: Proposes to amend Title 42 of the General Laws to add a chapter pertaining to Modernization of Legal Notices and Advertisements.

- Bill S0007: A proposed amendment to the State of RI Constitution to define an adequate education as a fundamental and judicially enforceable right.

B. Review of LBRI By-Laws and Vision Statement

The by-laws and vision statement are under review by the revision Committee that includes Mr. Viall, Ms. Mellor, Ms. Hopper, Mr. Garcia, Ms. Reynolds, and Mr. Sloan. The Committee will hold a few more meetings and report the results to the Board.

VI. REPORTS OF THE BOARD

Mr. Garcia reported that Cranston Public Library and Providence Public Library have added e-currency readers to the accessible technology exploration stations. The devices will also be demonstrated during the upcoming Money Smart Week.

VII. UNFINISHED BUSINESS

A. Library of Rhode Island Standards (Ms. DiMichele)

Ms. DiMichele reported on the drafts of the proposed Library of Rhode Island Standards and Regulations and the LORI Interlibrary Loan Code. The version that the LBRI received previously was amended to reflect the feedback given about the Standards through the three stakeholder meetings and the online survey about the proposed Standards.

The substantive changes to the LORI Standards and Regulations are located in items 3.03, pertaining to library policy, and 3.05, pertaining to the online posting of library contact information, library hours, loan policy, service policy, and public access.

The substantive changes to the LORI Interlibrary Loan Code are located in items 3.01 and 3.01.1, pertaining to restricting loans of types of library material, and item 5.06, pertaining to the responsibilities of supplying libraries for noting damaged materials.

B. Construction Reimbursement: Caps and Priorities

Ms. Mellor reported that there was no activity on this item.

VIII. NEW BUSINESS

No new business was discussed.

IX. PUBLIC COMMENT and ANNOUNCEMENT

There were no public comments or announcements.

X. FUTURE MEETINGS

The next LBRI meeting is scheduled for April 13, 2015 from 4:15 to 5:45 p.m. at William Hall Library, 1825 Broad Street, Cranston, RI.

XI. ADJOURNMENT

The meeting was adjourned at 6:08 p.m.

Moved by: Kristen Chin

Seconded by: Phyllis Humphrey

LIBRARY BOARD OF RHODE ISLAND

The regular meeting of the Library Board of Rhode Island was held on
April 13, 2015
at the William Hall Library
1825 Broad Street, Cranston, RI 02905

Members Attending: Cristina Amedeo, Edward Garcia, Louise Herrington-Bright, Phyllis Humphrey, Monica Nazareth-Dzialo, Joan Ress Reeves, Rose Ellen Reynolds, Robert Sloan, Thomas Viall

Members absent: Kristen Chin, Kenneth Findlay, Rosita Hopper, Shirley Long, Phyllis Lynch, Alison Davis Maxell, Joan Retsinas

Present from the Office of Library and Information Services (OLIS): Karen Andrews, Donna DiMichele, Karen Mellor

Guests: Eileen Dyer, Providence Community Library, Co-chair, Rhode Island Library Association Legislative Action Committee

Reporting: Karen Andrews

Materials Distributed:

- Rhode Island Library Trustees Institute; A Resource Guide
- Library of Rhode Island Standards and Regulations Draft
- Library of Rhode Island (LORI) Interlibrary Loan Code Draft
- Draft of LBRI Letter of Support to University of Rhode Island Graduate School of Library & Information Studies

I. WELCOME

The Chair called the meeting to order at 4:20 p.m.

II. APPROVAL OF THE MINUTES from the March 16, 2015, meeting

The meeting minutes were unanimously approved with minor changes.

Moved by: Joan Ress Reeves

Seconded by: Ed Garcia

III. REPORT OF THE CHAIR

- A. The Chair attended legislative hearings at the House and the Senate for H5836 and S0705, to increase state aid to distressed cities and towns by an amount equal to their Ocean State Libraries (OSL) fees. The source of funding is not specified in the bills. Mr. Viall testified at both hearings that the funding should not be taken from grant-in-aid as money taken from that fund to support this initiative will reduce aid to other communities.

- B. National Library Legislative Day will be held on May 4-5. A briefing meeting for the RI delegation will be scheduled.
- C. Mr. Viall attended the Coalition of Library Advocates annual meeting on April 7. Robert Aspri of the HELIN consortium was given the 'Sweetheart of the Year' award at the event. Brian Jones, co-founder of the online Library Report, was the speaker. Mr. Jones posted his presentation on his blog, The Rhode Island Library Report. <http://www.rhodeislandlibraryreport.org/>
- D. Ms. Chin, of the Libraries of Foster, has submitted her resignation to the board; she has accepted a new position at a Massachusetts library.
- E. Board members should have received Ethics Financial Disclosure forms in the mail. They are due on April 24, 2015, and may be filed online.

IV. CHIEF OF LIBRARY SERVICES REPORT

A. Department of Administration (DOA) Reorganization

Three high-level positions at the Department of Administration have been abolished, including the position to which OLIS reports. Ms. Mellor met with the head of the DOA, Mr. Michael DiBiase, and the head of the Office of Management and Budget (OMB), Mr. Jonathan Womer, to determine where OLIS will be placed within state government. It was determined that OLIS will report to the Office of Digital Excellence (ODE). The head of the ODE is Mr. Thomas Guertin, Chief Digital Officer.

B. Interlibrary Loan Delivery Service

The contract for the Interlibrary Loan delivery service with NOW Delivery expired on March 31, 2015. With the help of Mr. Viall, the NOW Delivery contract was extended to May 1. The new delivery contract will cost substantially more than the current contract. OLIS will review the delivery process to explore ways to make the process more efficient, and investigate funding options to cover the increased cost. Deliveries to public libraries comprise 95% of the service that circulates over two million items annually to Rhode Island library patrons.

C. Biennial Visit, National Library Service

A representative from the National Library Service will visit OLIS on April 15-16 to review Talking Books Plus. The National Library Service provides services to the blind and physically handicapped through regional libraries such as Talking Books Plus; OLIS receives reading materials and talking books machines from the Library of Congress through this agency.

D. Collaborative Summer Reading Program (CSLP)

The CSLP, a consortium of states working together to provide high-quality summer reading program materials for children, teens, and adults, will meet in Newport on April 14-17, for its annual meeting. All fifty states and some US territories will be represented at this gathering of children and young-adult librarians. Ms. Mellor will welcome attendees at the opening luncheon on April 15; OLIS Youth Services Coordinator Danielle Margarida will represent RI at the conference.

E. Library Day

The Rhode Island Library Association (RILA) sponsored Library Day on March 28. Ms. Mellor visited four libraries on this day to view the variety of programs that libraries are offering. The Chief of Library Services extended thanks to Ms. Eileen Dyer for conceiving Library Day in Rhode Island. Held in conjunction with Library Day, Library Amnesty Day gave patrons an opportunity to return overdue materials without penalty; all public libraries in the state participated in the amnesty program.

F. Continuing Education

Fifty people attended the Trustees Institute on March 21 at Cranston Public Library. Rick Blain of Richard R. Blain & Associates gave a presentation on fundraising techniques.

G. Grant-in-Aid

It was reported previously that, in accordance with new procedures, municipalities were required to invoice the state for grant-in-aid payments through the state's online financial system. This procedural change has been rescinded and all state aid payments will continue to be entered by the state's Central Business Office.

V. COMMITTEE REPORTS

A. Legislation

Ms. Reynolds reported that two legislative hearings were held that affected libraries. Ms. Reynolds has contacted Senator Goodwin to state the position of the LBRI about the bills.

Mr. Viall inquired about the proposed change to the Rhode Island Constitution. Ms. Reynolds reported that there has been no movement on the proposed change.

B. Review of LBRI By-Laws and Vision Statement

Mr. Viall reports that the review team has made good progress and a proposed draft will be forthcoming to the board.

VI. REPORTS OF THE BOARD

Ms. Amedeo reported that grants for after-school programs are being offered in the amounts of \$10,000-\$25,000. Interested parties may apply at UWRI.org.

Ms. Amedeo reports that 211 and United Way held very successful 211Connects events at Warwick Public Library and East Providence Public Library.

Mr. Garcia reported that an article was published in the Providence Business News about the technology labs created at Cranston Public Library and Providence Public Library with the All Access grant.

Ms. Mellor reported that she is awaiting communication from the Institute of Museum and Library Services about OLIS' grant application for All Access 2.

Ms. Mellor reported that Congressman Langevin wrote an affirming article about libraries that was posted to the Congressman's Facebook page. The article was also posted to the Rhodarian website.

VII. UNFINISHED BUSINESS

A. Libraries of Rhode Island (LORI) Standards

- i. The Library Board of Rhode Island voted to unanimously approve the proposed Libraries of Rhode Island (LORI) Standards and Regulations.

Moved by: Phyllis Humphrey

Seconded by: Louise Herrington-Bright

- ii. Ms. DiMichele reported on the steps required to formalize the approved LORI Standards. The Office of Management and Budget approves and vets the approved Standards; the approved standards are then filed with the Secretary of State.

B. Construction Reimbursement: Caps and Priorities

Ms. Mellor reported that there was no activity on this item.

VIII. NEW BUSINESS

At the last LBRI meeting, Ms. Reynolds and Mr. Garcia volunteered to draft a letter on behalf of the board that expressed the board's concern about the accreditation of the University of Rhode Island's Graduate School of Library and Information Studies. The letter is submitted to the board for review and approval. If approved, Mr. Viall will sign the letter on behalf of the board.

Moved by: Ed Garcia

Seconded by: Bob Sloan

The University of Rhode Island's Graduate School of Library and Information Studies letter was unanimously approved by the board.

IX. PUBLIC COMMENT and ANNOUNCEMENT

Mr. Garcia reported that the kick-off for the RI Library Association's Money Smart Week will take place on Saturday, April 18, 1 p.m., at William Hall Library. RI State Treasurer Seth Magaziner and Cranston Mayor Allan Fung will be speakers at the event.

X. FUTURE MEETINGS

The next LBRI meeting is scheduled for May 18, 2015, from 4:15 to 5:45 p.m. at William Hall Library 1825 Broad Street, Cranston, RI.

XI. ADJOURNMENT

The meeting was adjourned at 5:45 p.m.

Moved by: Ed Garcia

Seconded by: Joan Ress Reeves

LIBRARY BOARD OF RHODE ISLAND

The regular meeting of the Library Board of Rhode Island was held on
May 18, 2015
at the William Hall Library
1825 Broad Street, Cranston, RI 02905

Members Attending: Cristina Amedeo, Kenneth Findlay, Edward Garcia, Phyllis Humphrey, Monica Nazareth-Dzialo, Joan Ress Reeves, Robert Sloan, Thomas Viall

Members absent: Kristen Chin, Louise Herrington-Bright, Rosita Hopper, Shirley Long, Phyllis Lynch, Alison Davis Maxell, Joan Retsinas, Rose Ellen Reynolds

Present from the Office of Library and Information Services (OLIS): Karen Andrews, Donna DiMichele, Karen Mellor

Guests: Eileen Dyer, Providence Community Library, Co-chair, Rhode Island Library Association Legislative Action Committee

Reporting: Karen Andrews

Materials Distributed:

- *Long Lines for Freedom*, Courtney Young, President, The American Library Association, Congress blog post
- Rhode Island at a Glance: Digital Inclusion & Public Libraries

I. WELCOME

The Chair called the meeting to order at 4:20 p.m.

II. APPROVAL OF THE MINUTES from the April 13, 2015, meeting

The meeting minutes were unanimously approved with minor changes.

Moved by: Joan Ress Reeves

Seconded by: Ed Garcia

III. REPORT OF THE CHAIR

A. National Library Legislative Day (NLLD)

Mr. Viall extended the thanks of the board to the LBRI members who attended NLLD on May 4-5 in Washington, D.C. The Rhode Island delegation was the recipient of the per capita NLLD delegation attendance award. At the NLLD Reception, Jack Martin, Executive Director of the Providence Public Library, was the raffle winner of a flag that flew over the US Capitol.

Senator Whitehouse has proposed an amendment to the Elementary and Secondary Education Act (ESEA) that calls for effective school library programs.

Ms. Mellor reported that the RI Congressional delegation was asked to support level-funding of the Institute of Library Services and Technology Act.

Ms. Mellor reported that the Federal Communications Commission (FCC) issued the Open Internet Order to ensure a free and open internet. The order supports Net Neutrality and blocks internet service providers from manipulating internet access or prioritizing content and services over their networks. The RI Congressional delegation was asked to support the FCC order and not allow it to be weakened in Congress.

Mr. Viall reported that the USA Freedom Act just passed in the House of Representatives. Included in the bill are reforms to Section 215 of the USA Patriot Act, which would ban the bulk collection of personal communication records by the government from many sources, including libraries. Section 215 is due to expire on June 1; however, it may also be reaffirmed or replaced. ALA's position is that the USA Freedom Act should be approved as is, with the current reforms to Section 215.

B. University of Rhode Island (URI) Graduate School of Library and Information Studies (GSLIS) letter of support

The letter of support for the URI GSLIS was sent on April 23 by Mr. Viall to Winifred Brown, Dean of the URI College of Arts & Sciences, Adam Roth, Interim Director of the URI Harrington School of Communication & Media, Valerie Karno, Interim Director of the URI GSLIS, and Aaron Coutu, President-Elect of the Rhode Island Library Association (RILA).

C. Rhode Island Library Association (RILA) Annual Conference

The 2015 Rhode Island Library Association's annual conference will be held May 27-28 at Salve Regina University in Newport, RI. Registration for the conference is open and walk-in registration will be available.

IV. CHIEF OF LIBRARY SERVICES REPORT

A. LORI-OLIS Delivery Service

The Delivery service for libraries has been temporarily suspended as of May 1, 2015, due to the expiration of the vendor contract. Participating Rhode Island libraries including public libraries, school libraries, the HELIN consortium libraries, and the Rhode Island Library Information Network for Kids (RILINK) libraries, were notified of the service suspension. HELIN and RILINK libraries are not processing holds during the delivery service interruption; however, Ocean State Libraries (OSL) is facilitating a temporary delivery service by providing a central location for libraries to deliver, sort and pick up materials. Many public libraries are participating in this ad hoc delivery system, which was featured in an article in a number of local newspapers, including the Warwick Beacon, Johnston Sunrise, and Cranston Herald.

The new delivery service provider is Optima Shipping Systems. Optima is the shipping provider for the Massachusetts Library System. The ILL service is substantially more expensive than the previous vendor. Delivery will resume on May 26; libraries will be sent an official notification of the start date.

B. OLIS Staffing

The position for State Data Coordinator is currently frozen by the state. While OLIS has 12 funded full-time employees (FTE) and 13 FTE designated positions in the state budget, only 11 are currently filled.

C. Adult Lifelong Learning Grant (ALL Access II)

OLIS was not invited to make a full proposal to the Institute of Museum and Library Science for an ALLAccess II grant, which would have brought the ALLAccess model developed by Providence and Cranston Public Libraries to at least 6 other libraries across the state.

D. Highlights

i. Kids Reading Across RI (KRARI)

The KRARI kick-off was held on Saturday, May 9, 2015, at the RI State House. There were approximately 500 people in attendance at the event. Kate DiCamillo, author of *Flora & Ulysses: The Illuminated Adventures*, addressed parents and children in the Governor's State Room.

ii. Adult Education

Ms. Mellor testified before the Special Legislative Joint Commission to Study Broadband Services and Accessibility to discuss services that libraries are providing to support digital literacy and adult education. The handout, Rhode Island at a Glance: Digital Inclusion & Public Libraries Handout, outlining the services provided, was reviewed by the board.

iii. Early Learning & Development Standards

Ms. Danielle Margarida, the OLIS Youth Services Coordinator, set up a training session for librarians on the Department of Education's Early Learning and Development Standards.

iv. Talking Books Plus Newsletter

The Talking Books Plus bi-annual newsletter was distributed last week. Members are requested to let OLIS know if a copy was not received.

E. Upcoming Events

i. Tiverton Library opening, June 13

Ms. Mellor will attend the Tiverton Library opening on June 13, 2015. Members are invited to attend the grand opening event for the new library.

ii. AskRI renewal

The Providence Public Library (PPL) is currently under contract to serve as the Statewide Reference Resource Center (AskRI) for two years. OLIS will renew the contract with PPL for the second year.

F. Chief Officers of State Library Agencies (COSLA)

Ms. Mellor attended a COSLA meeting on May 6 while in Washington. At the meeting, it was reported that the President has proposed an effort titled ConnectED to ensure that first graders receive a library card.

V. COMMITTEE REPORTS

A. Legislation

Mr. Garcia reported on two bills that were heard by the legislature. Bill S0705 was referred to the Senate Finance committee and Bill H5836 was recommended for further study.

B. Review of LBRI By-Laws and Vision Statement

Mr. Viall reported that the review committee's goal is to issue an updated draft of the LBRI By-Laws and Vision Statement to the board before the June meeting.

VI. REPORTS OF THE BOARD

Ms. Amedeo reported that United Way is hosting a book drive from May 1 to June 12. The drive, a partnership with *Books Are Wings*, is accepting new and gently used children's books. Those who would like to participate may donate, host a collection drive, or donate books online through Amazon.com. More information may be found at uwri.org.

Ms. Amedeo reported that Healthsource RI would like to recruit libraries for an outreach project to disseminate information to the public. Ms. Mellor and Ms. DiMichele will be contacted by Healthsource RI about library participation.

VII. UNFINISHED BUSINESS

A. Libraries of Rhode Island (LORI) Standards

Ms. DiMichele updated the board about the draft of the LORI Standards. Ms. DiMichele has been working with the Office of Management and Budget (OMB) for the new standards implementation. OMB proposed that the Interlibrary Loan Code (ILL) and the LORI Standards be consolidated into one document. In addition, the OMB recommended a change in the language of 4.02.2. The LBRI was asked to vote on the changed language. The consolidated document has been submitted to the OMB for feedback. Once the necessary forms have been approved by OMB, the revised LORI Standards are scheduled to become effective as of July 1, 2015.

Moved by: Joan Ress Reeves

Seconded by: Ed Garcia

The LORI Standards 4.02.2 was unanimously approved with a minor grammatical change.

B. Construction Reimbursement: Caps and Priorities

Ms. Mellor reported that there was no activity on this item.

VIII. NEW BUSINESS

No new business was discussed.

IX. PUBLIC COMMENT and ANNOUNCEMENT

There were no public comments or announcements.

X. FUTURE MEETINGS

The next LBRI meeting is scheduled for June 15, 2015 from 4:15 to 5:45 p.m. at William Hall Library 1825 Broad Street, Cranston, RI.

XI. ADJOURNMENT

The meeting was adjourned at 5:30 p.m.

Moved by: Ed Garcia

Seconded by: Joan Ress Reeves

LIBRARY BOARD OF RHODE ISLAND

The regular meeting of the Library Board of Rhode Island was held on

June 15, 2015

at the William Hall Library

1825 Broad Street, Cranston, RI 02905

Members Attending: Edward Garcia, Louise Herrington-Bright, Rosita Hopper, Phyllis Humphrey, Thomas Viall

Members absent: Cristina Amedeo, Kristen Chin, Kenneth Findlay, Shirley Long, Phyllis Lynch, Alison Davis Maxell, Monica Nazareth-Dzialo, Joan Ress Reeves, Joan Retsinas, Rose Ellen Reynolds, Robert Sloan

Present from the Office of Library and Information Services (OLIS): Karen Andrews, Donna DiMichele, Karen Mellor

Guests: None

Reporting: Karen Andrews

Materials Distributed:

- Photographs of the new Tiverton Public Library

I. WELCOME

The Chair called the meeting to order at 4:25 p.m.

II. APPROVAL OF THE MINUTES from the May 18, 2015, meeting

The meeting minutes were unanimously approved with no changes.

Moved by: Mr. Garcia

Seconded by: Dr. Hopper

III. REPORT OF THE CHAIR

A. Appointments

Mr. Viall read the press release from Governor Raimondo about the nominees to the Library Board of Rhode Island. The nominees are John Bucci, Melody Drnach, Annette Feldman, Sister Joyce Flowers, Mary Moen, and Doug Norris. Nominees will need to be confirmed by the RI Senate. If selected for appointment, they will replace Kristen Chin, Ed Garcia, Phyllis Humphrey, Shirley Long, Joan Ress Reeves, and Joan Retsinas. All the members replaced had served their limit of two terms. Members serve on the board until they are officially replaced. The nominees were announced in the Providence Business News: <http://pbn.com/Raimondo-nominates-individuals-to-Executive-Climate-Change-Science-and-Technical-Advisory-Board,106448>

If approved by the Senate, new members will join the board at the beginning of the 2015-2016 LBRI session in September. The Chair will write formal thank you cards to the outgoing members.

IV. CHIEF OF LIBRARY SERVICES REPORT

A. Delivery

Interlibrary Loan delivery resumed on May 26. The new delivery vendor, Optima Shipping Systems, Inc., is working from a temporary location and will be relocating to a permanent location by the end of the summer. The delivery schedule is based on the permanent location so current deliveries may not always be within the time frames established by the schedule; the schedule should be accurate when Optima moves to the permanent facility. Libraries are reporting good interactions with the new vendor.

B. OLIS Budget

The RI State budget was approved by the House Finance committee on Tuesday, June 9. The budget includes \$316,000 in new funding for the statewide delivery service and funds 12 FTEs for OLIS, which includes the currently vacant position of State Data Coordinator (Library Program Specialist 1). The delivery funding increased the state side of OLIS' budget by 35%. The total OLIS budget for FY16, including state and federal funds, is \$2.4M.

C. OLIS Highlights

i. Rhode Island Library Association Annual Conference (RILA)

RILA held their annual conference at Salve Regina University on May 27-28. OLIS sponsored a keynote speaker at the event, novelist Julia Quinn, and a session on the American with Disabilities Act (ADA) to assist libraries in their efforts to improve access for people with disabilities. Scott Bonner, of the Ferguson Public Library in Missouri, spoke at the keynote session on the second day of the conference about the Ferguson library's response to the events that unfolded in Ferguson, MO, in the fall of 2014.

ii. Summer Reading Program (SRP)

The Summer Reading program will begin on June 22 at RI public libraries. There is a full schedule of performers planned for activities in libraries. The SRP activities will culminate in the final event to be held on August 18 at McCoy Stadium in Pawtucket.

iii. Tiverton Library Grand Opening

Ms. Mellor attended the grand opening of the new Tiverton Public Library on June 13. The board reviewed the handout with the pictures of the new library, and Mr. Viall reported that there are pictures on the Tiverton Library website. Brian Jones, of the Library Report, wrote an article about the library opening. <http://www.rhodeislandlibraryreport.org/news-blog>

iv. AskRI Contract Renewal

The AskRI contract will be renewed with the Providence Public Library (PPL) for FY16. PPL has done an outstanding job with the Statewide Reference Resource Center (SRRC) in the past year.

D. OLIS Staff

The State Data Coordinator position is in the OLIS budget for FY16. The position was originally posted in March but was rescinded by the State due to the increased cost of the delivery contract.

E. Annual Report Process

The State Data Coordinator coordinates the annual Grant-in-Aid process for public libraries. With this position unfilled, existing OLIS staff will complete the responsibilities normally completed by this position. The Annual Report opens on July 15.

V. COMMITTEE REPORTS

A. Legislation

Mr. Garcia reported that there is no movement on current bills in the legislature. Ms. Mellor is monitoring the RI State Budget proceedings for items of concern to libraries.

B. Review of LBRI By-Laws and Vision Statement

The LBRI By-Laws subcommittee has been unable to meet since the last board LBRI meeting. This item will be reviewed in the 2015/2016 session of the Library Board of Rhode Island.

VI. REPORTS OF THE BOARD

No reports from board members were submitted.

VII. UNFINISHED BUSINESS

A. Libraries of Rhode Island (LORI) Standards

The LORI Standards were submitted to the Office of Management and Budget (OMB) for review. Once the LORI Standards are returned to OLIS, a hearing will be scheduled thirty days from the date of receipt. If there are no changes required, the LORI Standards will be filed with the RI Secretary of State and become law.

B. Construction Reimbursement: Caps and Priorities

Ms. Mellor reported that there is no new information on this item. This item will be reviewed in the 2015/2016 session of the Library Board of Rhode Island.

VIII. NEW BUSINESS

A. Future of RI Library Consortia, Networked Services

Dr. Hopper, the immediate Past-President of HELIN, reported on the news from the HELIN academic library consortium. The University of Rhode Island, Bryant University, and Brown University are leaving HELIN. The HELIN Board has voted to not increase

membership rates for current members and to discontinue funding for the INN-Reach software for self-initiated patron borrowing between OSL and HELIN. INN-Reach bridges the Innovative catalog systems used by Brown University, HELIN and OSL, and was initially purchased by HELIN to facilitate access to Brown's catalog for HELIN libraries.

Ms. Mellor recommended that a study be made of library systems in Rhode Island and around the country to discover opportunities for improvement or alternate approaches to resource sharing in Rhode Island.

IX. PUBLIC COMMENT and ANNOUNCEMENT

There were no public comments or announcements.

X. FUTURE MEETINGS

The next LBRI meeting is scheduled for September 21, 2015 from 4:15 to 5:45 p.m. at the Department of Administration, Conference Room B, 2nd Floor, One Capitol Hill, Providence, RI.

XI. ADJOURNMENT

The meeting was adjourned at 5:37 p.m.

Moved by: Ms. Hopper

Seconded by: Mr. Garcia